

## DATA SUBJECT APPLICATION FORM

### 1. Application Method:

You may submit your requests within the scope of the rights listed in Article 11 of the Law on the Protection of Personal Data No. 6698 (“Law”) to the data controller Egesil Kimya San. ve Tic. A.Ş. (“Company”) by one of the methods specified below, as explained in Article 13 of the Law and Article 5 of the Communiqué on the Principles and Procedures of Application to the Data Controller.

| Application Method)                                                                           | Address to Apply                                                              | Information to be Indicated                                                                           |
|-----------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|
| In-person application with ID verification                                                    | Ayazma Cd. No: 37 Papirus Plaza Kat:10 No:5, 10-15 Kağıthane / İstanbul 34410 | Envelope must state: “Application within the scope of the Law on the Protection of Personal Data”     |
| From the e-mail address previously notified to the Company and registered in Company’s system | <a href="mailto:kvkk@egesil.com">kvkk@egesil.com</a>                          | Subject line must state: “Application within the scope of the Law on the Protection of Personal Data” |
| Notification via Notary                                                                       | Ayazma Cd. No: 37 Papirus Plaza Kat:10 No:5, 10-15 Kağıthane / İstanbul 34410 | Envelope must state: “Application within the scope of the Law on the Protection of Personal Data”     |

Applications submitted to us will be responded to within thirty days from the date of receipt, depending on the nature of the request, in accordance with Article 13(2) of the Law. Our responses will be delivered in writing, in line with your preference indicated in Article 5 below, pursuant to the provision of Article 13 of the Law.

### 2. Identity and Contact Information:

Please fill in the following fields so that we can contact you and verify your identity.

- Full Name
- Turkish ID Number / Passport Number or ID Number for foreign nationals
- Residential or Business Address for notification
- E-mail Address and Phone Number (if available)

### 3. Please indicate your relationship with our Company:

- ( ) Customer
- ( ) Visitor

- (...) Employee
- (...) Business Partner
- (...) Other

The Department within our Company with which you are in communication:

.....

Subject: .....

- (...) Former Employee  
Years of Employment: .....
- (...) Other: .....
- (...) Job Application / CV Submission  
Date: .....
- (...) Employee of a Third-Party Company  
Please specify the company you work for and your position  
.....

**4. Please specify your request under the Law in detail:**

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**5. Please select the method by which you would like to receive our response:**

☐ I would like it sent to my postal address.

☐ I would like it sent to my e-mail address.

*(Choosing e-mail will allow us to respond more quickly.)*

This application form has been prepared to identify your relationship with our Company, to determine your personal data processed by our Company, if any, and to respond to your application accurately and within the legal timeframe. The Company reserves the right to request additional documents and information for identity and authority verification, in order to eliminate legal risks that may arise from unlawful or unauthorized data sharing and to ensure the security of your personal data. If the information provided within the scope of the form is incorrect or not up-to-date, or if an unauthorized application is made, the Company does not accept responsibility for claims arising from such incorrect information or unauthorized applications.

The fee policy for applications is applied in accordance with the Communiqué on the Principles and Procedures of Application to the Data Controller.

**Applicant (Data Subject) Name & Surname:**

**Application Date:**

**Signature:**